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Approved For Release 2001/09/03 : CIA-RDP78-05941A000100040103-5

7 DEC 1970

MEMORANDUM FOR: Deputy Director for Support

SUBJECT : Office of Personnel Report - Week Ending 3 December 1970

1. Voluntary Investment Plan (VIP): During this reporting period, activity was resumed on the Voluntary Investment Plan after several months of inactivity pending the outcome of a review by the Internal Revenue Service. A revised plan of time-phased tasks necessary to put the VIP into operation will be submitted to the Deputy Director for Support following review by the Board of Trustees at their meeting on 8 December.

2. Sky Marshal Program: The Civil Service Commission has requested our assistance in identifying potential candidates for U. S. Customs Air Security Officers ("Sky Marshals"). With employment inquiries (write-ins) to the Agency running in excess of 300 per month, very few of whom we can encourage at this time, we will provide the CSC with minimum biographic data (see attachment) on those who appear to have the qualifications required for the "Sky Marshal" positions. It is the intention of the Civil Service Commission to write to these individuals, apprise them of the openings at Customs, and invite them to apply. We have suggested that we can give them possibly 100 plus referrals per month. In April, 1971 the Commission will report to us the results of our efforts.

3. Placement Conference: [REDACTED]

our recruiters at Raleigh and Atlanta, respectively, attended the Southern College Placement Association Conference last week at Miami, Florida.

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4. Summer Interns: Of last year's fifteen Summer Interns in National Photographic Interpretation Center, six have been asked to return as Interns in 1971; five are in process for full-time employment; four are not wanted or are unavailable for employment. Of the two Interns in Imagery Analysis Service, one is definitely returning and the other has been requested to return.

5. Position Classification: A classification review is being made of all Supply Assistant positions in the Central Depot.

6. Blood Donors: One hundred seventy-eight pints of blood were donated by Agency employees on Blood Donor Day, 1 December 1970.

7. Christmas Trees: The Christmas trees will be picked up today, 7 December. The stands will be prepared and the trees erected and decorated Friday evening, 11 December, and Saturday, 12 December.

/s/ Robert S. Wattles

Robert S. Wattles
Director of Personnel

Att

Distribution:

Orig & 2 - Addressee
1 - IG
1 - D/Pers Subject
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CD/Pers/ [REDACTED] pgs (7 Dec. 70)

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